

April 20, 2018

Dear Parents/Guardians,

Take your child to work is Thursday, April 26, 2018

If you are taking your child to work with you please follow the steps below;

- Complete the bottom portion of this form and return to your child's homeroom teacher by April 23, 2018.
- Understand that this absence is excused
- Understand that your child is responsible for any missed schoolwork and/or homework.

Submission of this form will act as notification of your child's absence. (Calling-out via phone will not be necessary.)

Sincerely,

Leslie Koller-Walker
Mount Ephraim Public Schools
Superintendent

Take your Child to Work Day April 26, 2018

Please return completed form by Wednesday, April 25, 2018

This form is for one child only. Please fill-out a separate form for each child who will be absent.

This is to confirm that my child will be absent from school on **Thursday, April 26, 2018** due to he/ she coming to work with me. I understand that this is an excused absence and that my child is responsible for completing all missed assignments.

Student Name: _____ **Grade:** _____

Parent Name: _____ **Child's Teacher:** _____

Parent Signature: _____